

SEASONAL HOUSE OPENING CHECKLIST

Kitchen and Laundry	
<input type="checkbox"/>	Clean surfaces and dust
<input type="checkbox"/>	Plug-in appliances and set clocks.
<input type="checkbox"/>	Turn on water valves and hot water heater. Check for leaks.
<input type="checkbox"/>	Vacuum carpet and furniture.
<input type="checkbox"/>	Pre-Arrival grocery shopping available (see price list)*
<input type="checkbox"/>	Set temperature of refrigerator to appropriate temp
<input type="checkbox"/>	Run dishwasher through a short cycle.
<input type="checkbox"/>	Turn on ice maker in refrigerator (if turned off)
<input type="checkbox"/>	Verify that stove/oven is working
<input type="checkbox"/>	Set the time on the microwave
<input type="checkbox"/>	Run clothes washer and dryer through short cycle
Bathrooms	
<input type="checkbox"/>	Clean and dust all surfaces
<input type="checkbox"/>	Remove plastic covers from toilets and turn on valves
<input type="checkbox"/>	Clean toilets to remove any rings or stains
<input type="checkbox"/>	Run faucets in sink and showers.
Other Rooms	
<input type="checkbox"/>	Clean and polish furniture.
<input type="checkbox"/>	Thoroughly vacuum upholstered furniture to remove dust.
<input type="checkbox"/>	Remove cover sheets from beds (if present) and store, dust bedroom furniture.
<input type="checkbox"/>	Plug in any appliances or electronics that are not in use. Including entertainment and network devices. Activating/configuring cable and network available for additional compensation.*
<input type="checkbox"/>	Unlock garage door and plug-in the garage door opener and test.
<input type="checkbox"/>	Replace backup batteries in fire alarms, automatic watering systems, thermostats and security systems.
<input type="checkbox"/>	Turn on valves to the reverse osmosis system and verify functionality
<input type="checkbox"/>	Plug-in and turn on the well/water softener system. Replace whole house filters if needed. Drain and treat the aerator tank.*

A/C	
<input type="checkbox"/>	Set A/C set to preferred comfortable temperature decided by the customer. Verify functionality.
<input type="checkbox"/>	Replace or clean A/C filters. *
<input type="checkbox"/>	A professional can clean the coils, check refrigerant, adjust tension on belts, check the thermostat, inspect wiring and connections, clean the pan and pipe, check the motors.
Exterior	
<input type="checkbox"/>	Clean gutters
<input type="checkbox"/>	Pressure washing exterior house and drive is available.*
<input type="checkbox"/>	Move lanai furniture out to the lanai.
Security	
<input type="checkbox"/>	Light timers (if present) will be disconnected.
<input type="checkbox"/>	Window treatments opened.
<input type="checkbox"/>	
*additional costs may be incurred	